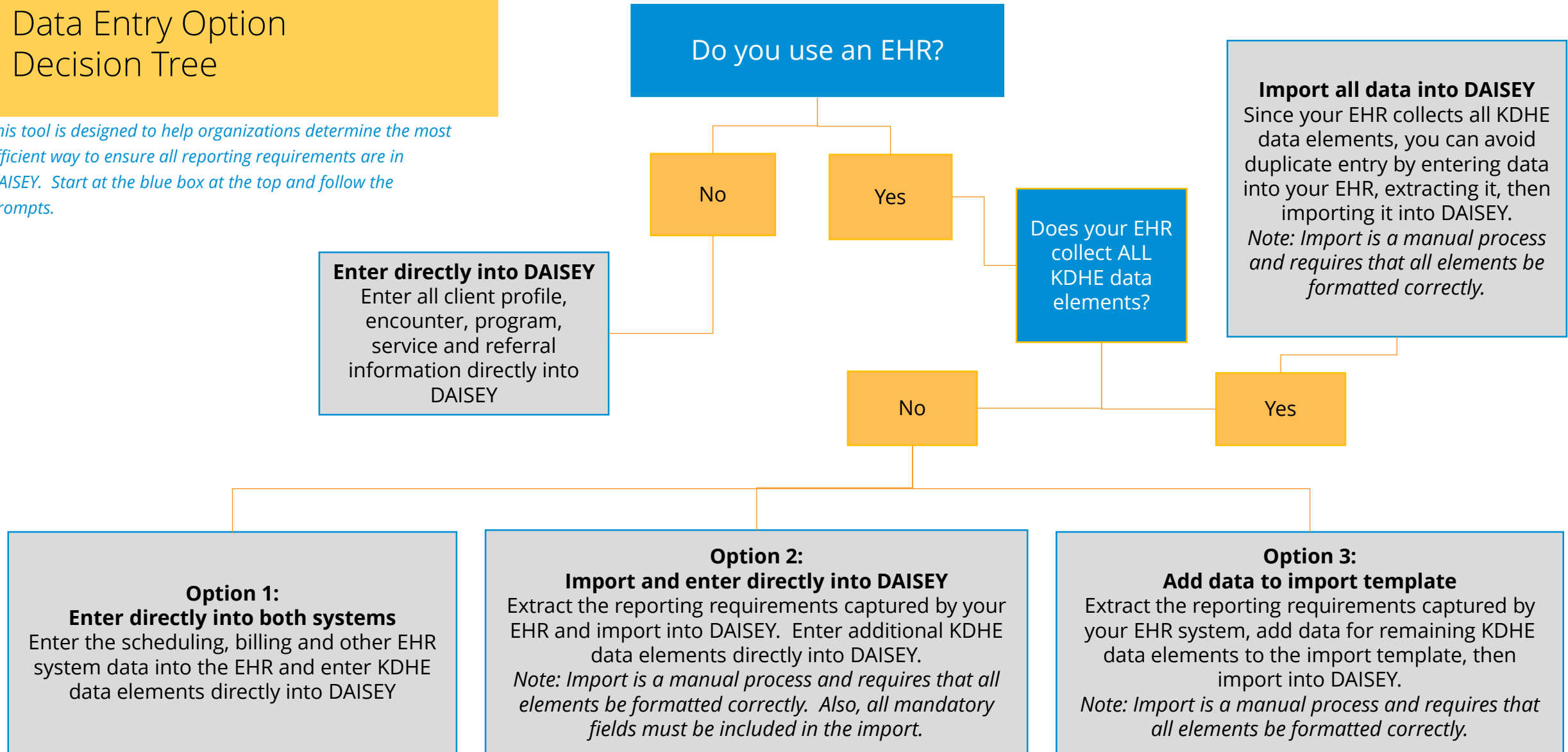




Data Entry Option Decision Tree

This tool is designed to help organizations determine the most efficient way to ensure all reporting requirements are in DAISEY. Start at the blue box at the top and follow the prompts.



Enter directly into DAISEY
Enter all client profile, encounter, program, service and referral information directly into DAISEY

Do you use an EHR?

No

Yes

Does your EHR collect ALL KDHE data elements?

No

Yes

**Option 1:
Enter directly into both systems**
Enter the scheduling, billing and other EHR system data into the EHR and enter KDHE data elements directly into DAISEY

**Option 2:
Import and enter directly into DAISEY**
Extract the reporting requirements captured by your EHR and import into DAISEY. Enter additional KDHE data elements directly into DAISEY.
Note: Import is a manual process and requires that all elements be formatted correctly. Also, all mandatory fields must be included in the import.

**Option 3:
Add data to import template**
Extract the reporting requirements captured by your EHR system, add data for remaining KDHE data elements to the import template, then import into DAISEY.
Note: Import is a manual process and requires that all elements be formatted correctly.

Import all data into DAISEY
Since your EHR collects all KDHE data elements, you can avoid duplicate entry by entering data into your EHR, extracting it, then importing it into DAISEY.
Note: Import is a manual process and requires that all elements be formatted correctly.